

# **Terms of Reference**

# **ESOT Masterclass:**

# From Liquid Biopsy to Tissue Gene Expression: The Impact of New Technologies on Clinical Practice in Solid Organ Transplant (SOT)

# ESOT Travel Grant

ESOT offers 25 Travel grants of up to **EUR 300** each in support of Young Professionals in Transplantation to attend the ESOT Masterclass: *From Liquid Biopsy to Tissue Gene Expression: The Impact of New Technologies on Clinical Practice in Solid Organ Transplant (SOT)* (14-15 June 2024, Krakow, Poland). Registration is provided upon application approval.

### Target audience

Any transplant professional who is within 5 years of senior appointment. Professional Background: Nephrology, Cardio Thoracic, Scientist, Allied Healthcare Professionals

### Amount Awarded

ESOT will refund the travel expenses (flight and public transport) of each successful applicant for up to EUR 300. The amount of the reimbursement will be calculated based on the receipts the successful applicants will submit, after the end of the Masterclass, as proof of their actual expenses.

ESOT will cover the accommodation of the successful applicant for 1 night (14 June 2024) at the hotel venue of the ESOT Masterclass (MERCURE Hotel Stare Miasto, Krakow).

### Conditions

- a) Applicants must be in the early stages of their career. Applicants must be part of the following categories: junior permanent members of staff, non-permanent staff trainees and people who are within 5 years of appointment for permanent staff.
- b) Applicants must reside/work in Europe (Europe is defined as all countries that are members of the <u>Council of Europe</u>).
- c) Applicants must be ESOT members in good standing and affiliated with the YPT committee at the time of application and until the last day of the ESOT Masterclass.

ESOT Headquarters

Westerdoksdijk 423, 1013 BX Amsterdam, The Netherlands - E: askmet@esot.org - W: https://esot.org/ - T: +393482786092

European Society for Organ Transplantation (ESOT) ESOT is registered as a charity (Algomeen Nut Beogende Instelling: ANBI) in the Netherlands. VAT Registration number NL829609496801 - Chamber of Commerce Ansterdam Registration number 34329686 Steunstichting ESOT is the support foundation of the European Society for Organ Transplantation (ESOT) VAT Registration number NL822162313B01 - Chamber of Commerce Amsterdam Registration number 34385303 - Legal Seat: Westerdoksdijk 423, 1013 BX Amsterdam, The Netherlands



# **Application materials**

- a) A letter of motivation including the applicant's learning objectives in relation to their participation in the masterclass. (max. 1 page)
- b) A brief CV (max. 2 pages).
- c) A letter signed by the Head of the applicant's Department in the Home Institution confirming that the applicant belongs to one of the categories listed above.

# Application and review process

### Application process and calendar

Applications will be open starting from 12 April 2024.

Deadline: 06 May 2024 - 23:59 CEST

- All documents must be in English.
- All applications must be submitted by email to: <u>supriva.barve@esot.org</u>

Subject: Grant application for ESOT Masterclass 2024 \_ Name of the applicant

### Review and evaluation process

Evaluation of the applications will be conducted by the organising committee Every application will be reviewed taking into account the following:

- a) overall career progression and achievements of the applicant
- b) evidence of a career committed to transplantation
- c) relevance and importance of the ESOT Masterclass to the career progression of the applicant.

# Notification

Applicants will be notified of the outcome of their application by 17 May 2024. 5 out of 25 ESOT Travel Grants will be reserved for applicants working and residing in European lower-middle-income countries according to the <u>World Bank classification</u>.

### Follow up & acknowledgement

- The Travel Grant is conditional on successful applicants attending the Biomarkers Masterclass.
- Reimbursement will be completed within 4 weeks of providing receipts for travel.
- Successful applicants will be required to complete an evaluation form.

As a rule, priority will be given to those applicants who have not received funding from other ESOT grants. The organising committee reserves the right to make the final determination of the selected applicants to ensure fair and well-balanced representation.

\*\*We recommend that participants purchase insurance to cover any losses resulting from the inability to attend the course for any reasons that may occur.\*\*

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