



Terms of Reference

ESOT Educational Scholarship

ESOT Educational Scholarship

20 ESOT scholarships of up to EUR 1.000 each in support of young transplant professionals to attend an ESOT course or masterclass or an ESOT scientific meeting (e.g. Congress).

Target audience

Early-career European young transplant professionals in the early stages of the career who belong to the following categories: junior permanent members of staff, non-permanent staff trainees and people who are within 3 years of appointment for permanent staff.

Amount awarded

Up to EUR 1.000 paid directly to each successful applicant.

ESOT will cover registration and travel expenses (flight, accommodation, etc.) of each successful applicant **for up to EUR 1.000**. The amount of the reimbursement will be calculated based on the receipts the successful applicants will submit as proof of their actual expenses.

Duration of the scholarship

Time of the course/event the applicant chooses.

Conditions

- a. Applicants must be in the early stages of their career. Applicants may be involved in any area of the transplant field and must be part of the following categories: junior permanent members of staff, non-permanent staff trainees and people who are within 3 years of appointment for permanent staff.
- b. Applicants must reside/work in Europe (Europe is defined as all countries that are members of [the Council of Europe](#)).
- c. Applicants must be ESOT members in good standing at the time of application, and until the last day of the chosen course/event.
- d. Applicants cannot apply for this type of grant within three years of a previously successful application.
- e. The course/event should begin within a calendar year of the grant being awarded.

Application materials

- a. A complete application form, including the following information:
 1. Course/event the applicant would like to attend
 2. Current place of work
 3. The applicant's learning objectives in relation to the chosen course/scientific meeting.
- b. A brief CV (max. 2 pages) – longer CVs will not be considered.
- c. A letter signed by the Head of the applicant's Department in the Home Institution confirming that the applicant belongs to one of the categories listed above.



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Application and review process

Application calendar

Applications will be open for two months from the time of advert and are submitted online on the ESOT platform. All documents must be in English.

Review and evaluation process

Evaluation of the applications will be conducted by an Evaluation Committee including **the ESOT Secretary, the ESOT Education Committee members (EC), and 2 of the elected ESOT Councilors** (to be appointed in rotation every year by the ESOT Secretary).

Every application will be independently scored by each member of the Evaluation Committee in the following domains:

- a. overall career progression and achievements of the applicant
- b. evidence of a career committed to transplantation
- c. relevance and importance of the course/event to the career progression of the applicant.

The applicants with the top 20 scores will be awarded.

Notification

Applicants will be notified of the outcome of their application 4 weeks after the deadline. 2 out of 20 ESOT Educational Scholarships will be reserved to applicants working and residing in European lower-middle income countries according to [the World Bank classification](#).

Follow up & acknowledgement

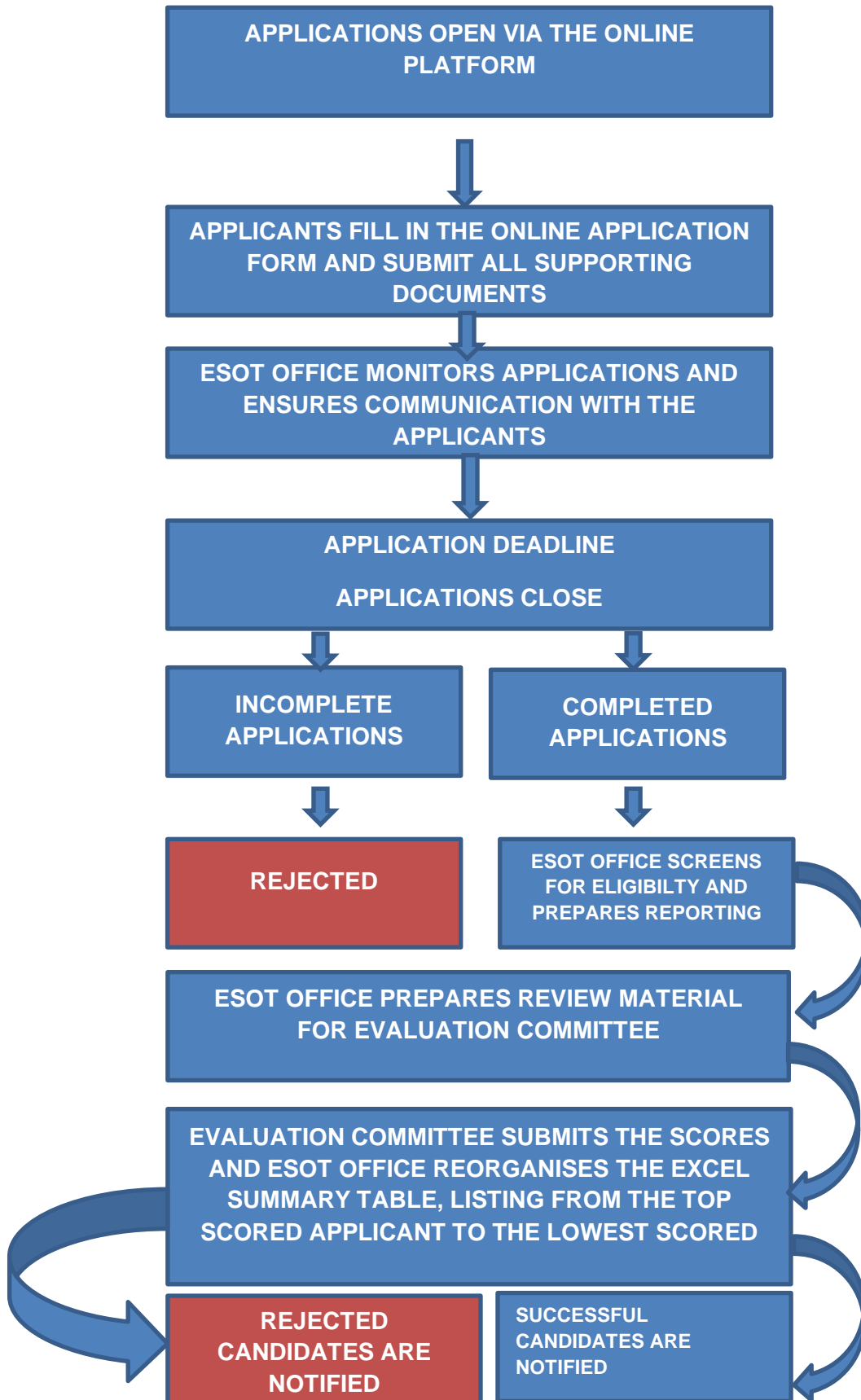
- The award is conditional on successful applicants registering for and attending the chosen event.
- Reimbursement will be completed within 4 weeks of providing receipts for travel, accommodation and registration.
- Successful applicants will be required to complete a course/event evaluation form and provide ESOT with a brief report (template will be provided by ESOT) on their experience and on how the ESOT grant contributed to their clinical practice in the original department. They will be also requested to submit a short video testimonial (1 minute max.) that will be posted on ESOT social channels.

Applicants who will fail to provide the written report and the short video testimonial will not be allowed to apply for any type of ESOT grants in the future.

As a general rule, if one applicant applies for more ESOT grants in the same year, and is successful in all applications, he/she will be awarded with only one grant, based on his/her preference.

See APPENDIX 1 for the application and review process.

APPENDIX 1: APPLICATION AND REVIEW PROCESS – ESOT EDUCATIONAL SCHOLARSHIP





Terms of Reference

Sevda Hassan Study Scholarship

Sevda Hassan Study Scholarship

5 ESOT scholarships to facilitate travelling for a variable period of time to acquire specific knowledge and/or skills which are important for the applicant's overall career progression as well as to the overall work and progress of the applicant's institution.

Target audience

European transplant professionals of all disciplines will be considered.

Amount awarded

EUR 3.000 paid directly to each successful applicant.

Duration of the programme

From 2 months to 1 year.

Conditions

- a. Applicants at all career stages are welcome to apply.
- b. Applicants must reside/work in Europe (Europe is defined as all countries that are members of [the Council of Europe](#)).
- c. Applicants must use the grant to visit a Centre located in Europe (different from the Home Institution).
- d. Applicants must be ESOT members in good standing at the time of application, and for the whole study period.
- e. The scholarship should begin within a calendar year of the grant being awarded.

Application materials

- a. A complete application form, including the following information:
 1. Project aims
 2. Current place of work
 3. Details of the Host Centre
 4. Applicant's learning objectives in relation to the project
 5. How the applicant is going to implement/apply the knowledge and skills gained upon return to the Home Department
 6. Length of time the applicant is planning to spend in the Host Centre.
- b. A brief CV (max. 2 pages) – longer CVs will not be considered.
- c. A letter of support signed by the Head of the applicant's Department in the Home Institution to undertake the scholarship; this letter should address the applicant's achievements and overall professional development as well as the specific educational aims of the study period and the anticipated impact on the Home Institution of the knowledge/ skills gained.
- d. A letter signed by the Department Head of the Host Centre detailing how the centre can support the applicant's learning objectives and professional development.
- e. A budget illustrating how the scholarship funds will be allocated.



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Application and review process

Application calendar

Applications will be open for two months from the time of advert and are submitted online on the ESOT platform. All documents must be in English.

Review and evaluation process

Evaluation of the applications will be conducted by an Evaluation Committee with the following members: **the ESOT Secretary, 4 of the elected ESOT Councillors** (to be appointed in rotation every year by the ESOT Secretary) **and 4 Chairs of the ESOT Sections/Committees** (to be appointed in rotation every year by the ESOT Secretary).

Every application will be independently scored by each member of the Evaluation Committee in the following domains:

- a) overall career progression and achievements of the applicant
- b) evidence of a career committed to transplantation
- c) clarity regarding the aims of the study period and their feasibility
- d) relevance and importance of the study period to the career progression of the applicant and the overall progress of the Home Institution
- e) clarity of the budget.

Applicants with the 5 top scores will be awarded the scholarships.

Notification

Applicants will be notified of the outcome of their application 4 weeks after the deadline.

1 out of 5 Sevda Hassan Study Scholarship will be reserved to applicants working and residing in European lower-middle income countries according to [the World Bank classification](#).

Follow up & acknowledgement

Within 8 weeks from the completion of the study period, successful applicants will be required to provide ESOT with a short report of their study period (template will be provided by ESOT), highlighting the relevant outcomes and how the ESOT scholarship impacted their clinical practice in the original department. Successful applicants are requested to include in the report also the scientific relationships they have built thanks to the ESOT grant, as well as any scientific studies and publications started or produced during the study period. Successful applicants will be also requested to submit a short video testimonial (1 minute max.) that will be posted on ESOT social channels.

Applicants who will not provide the written report and the short video testimonial will not be allowed to apply for any type of ESOT grants in the future.

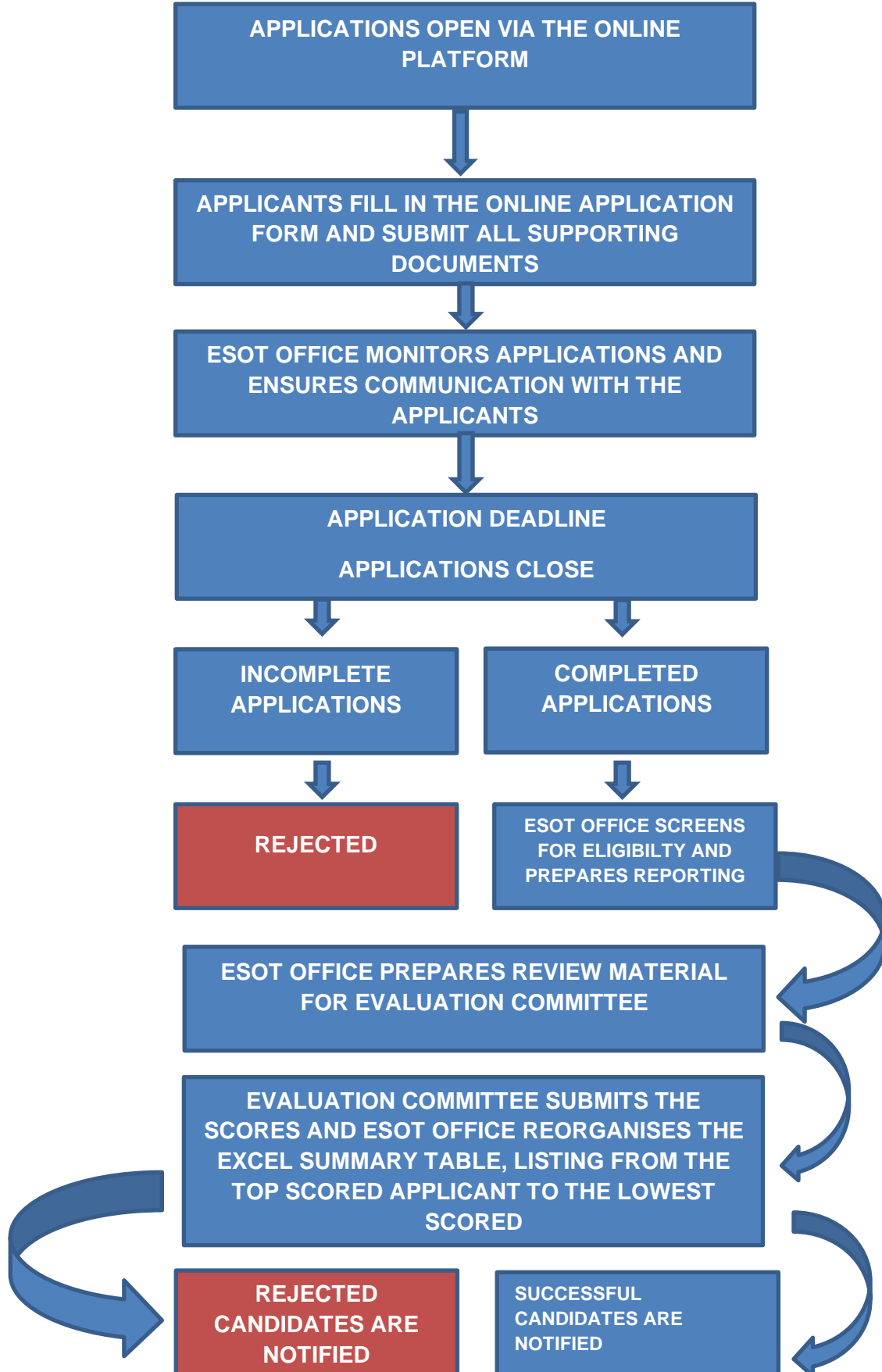
As a general rule, if one applicant applies for more ESOT grants in the same year, and is successful in all applications, he/she will be awarded with only one grant, based on his/her preference.

See APPENDIX 2 for the application and review process.



Terms of Reference

APPENDIX 2: APPLICATION AND REVIEW PROCESS – SEVDA HASSAN STUDY SCHOLARSHIP





Terms of Reference

ESOT Transplant Fellowship

ESOT Transplant Fellowship

2 ESOT fellowships - a Basic Science/Translational Science fellowship and a Clinical fellowship - to acquire knowledge and skills by working in a European institution for a period of one year.

Target audience

Young graduates residing and working in Europe who wish to undertake a research project in the field of basic or clinical transplantation. Projects leading to a doctoral degree or as part of a post-doctoral project will be prioritised.

Amount awarded

Full award of EUR 55.000 for one year paid directly to the two successful applicants.

Duration of the programme

1 year.

Conditions

- a. Applicants at all career stages are welcome to apply.
- b. Applicants must reside/work in Europe (Europe is defined as all countries that are members of [the Council of Europe](#))
- c. Applicants must use the fellowship to work in a Centre located in Europe (different from the Home Institution).
- d. The time funded by the fellowship may contribute towards PhD/Post Doc research.
- e. Applicants must be ESOT members in good standing at the time of application, and for the whole duration of the fellowship.
- f. The fellowship should begin within a calendar year of the grant being awarded.

Application materials

- a. A detailed research proposal with a clear plan detailing how the stated objectives will be achieved (max. 4 pages).
- b. In case of PhD/Post Doc research, the applicant must provide clear evidence of the PhD/Post Doc status.
- c. A complete application form, including the following information:
 1. Type of Fellowship (Basic Science/Translational Science or Clinical)
 2. Description of the research project
 3. Outcomes of the research project
 4. Why the research project is important for the European Transplant Community
 5. Which parts of the research project can be delivered in 1 year
 6. Number of years to complete/deliver the project/research and planned additional funding sources
 7. What the applicant will bring back to the Home Institution
 8. Details of the Host Centre
 9. Expected months of stay at the Host Centre.
- d. A brief CV (max. 2 pages) – longer will not be considered.



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- e. A letter signed by the Head of the applicant's Department in the Home Institution addressing the applicant's achievements and overall professional development.
- f. A letter signed by the Department Head of the Host Centre confirming acceptance of the applicant and feasibility of the applicant's research plan at the Host Centre. The research supervisor(s) in the Host Centre must provide relevant and continued scientific guidance for the whole duration of the fellowship.
- g. A budget illustrating how the fellowship funds will be allocated.

Application and review process

Application calendar

Applications will be open for two months from the time of advert and are submitted online on the ESOT platform. All documents must be in English.

Review and evaluation process

First round:

Applications will be evaluated by an Evaluation Committee consisting of **the ESOT Secretary, 3 of the elected ESOT Councillors** (to be appointed in rotation every year by the ESOT Secretary), **the Chair of the ESOT EC, the UEMS representative in the ESOT EC and 3 Chairs of ESOT Sections/ Committees** (to be appointed in rotation every year by the ESOT Secretary, with priority given to BSC and ECTORS).

Every application will be independently scored by each member of the Evaluation Committee in the following domains:

- a) PhD/Post Doc research plans (if applicable)
- b) evidence of a career committed to transplantation
- c) relevance of the research/project for the European Transplant Community
- d) length of time to deliver the project
- e) scientific excellence
- f) details of the Host Centre.

Second round:

Shortlisted applicants will be invited to an interview that will cover the following domains (listed per relevance):

- a) relevance and importance of the fellowship to the career progression of the applicant
- b) clarity regarding the aims of the fellowship and their feasibility
- c) return on investment
- d) clarity of the budget
- e) overall career progression and achievements of the applicant.

The applicants with the top scores in the basic/translational and clinical field will be awarded the fellowships.



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Notification

The results of the first stage will be announced within 4 weeks of the deadline and shortlisted applicants will be invited to the interview. Final results will be communicated within one week of the interview.

The Home Institution and the Host Centre will also receive special written recognition by ESOT and will be announced via all communication media.

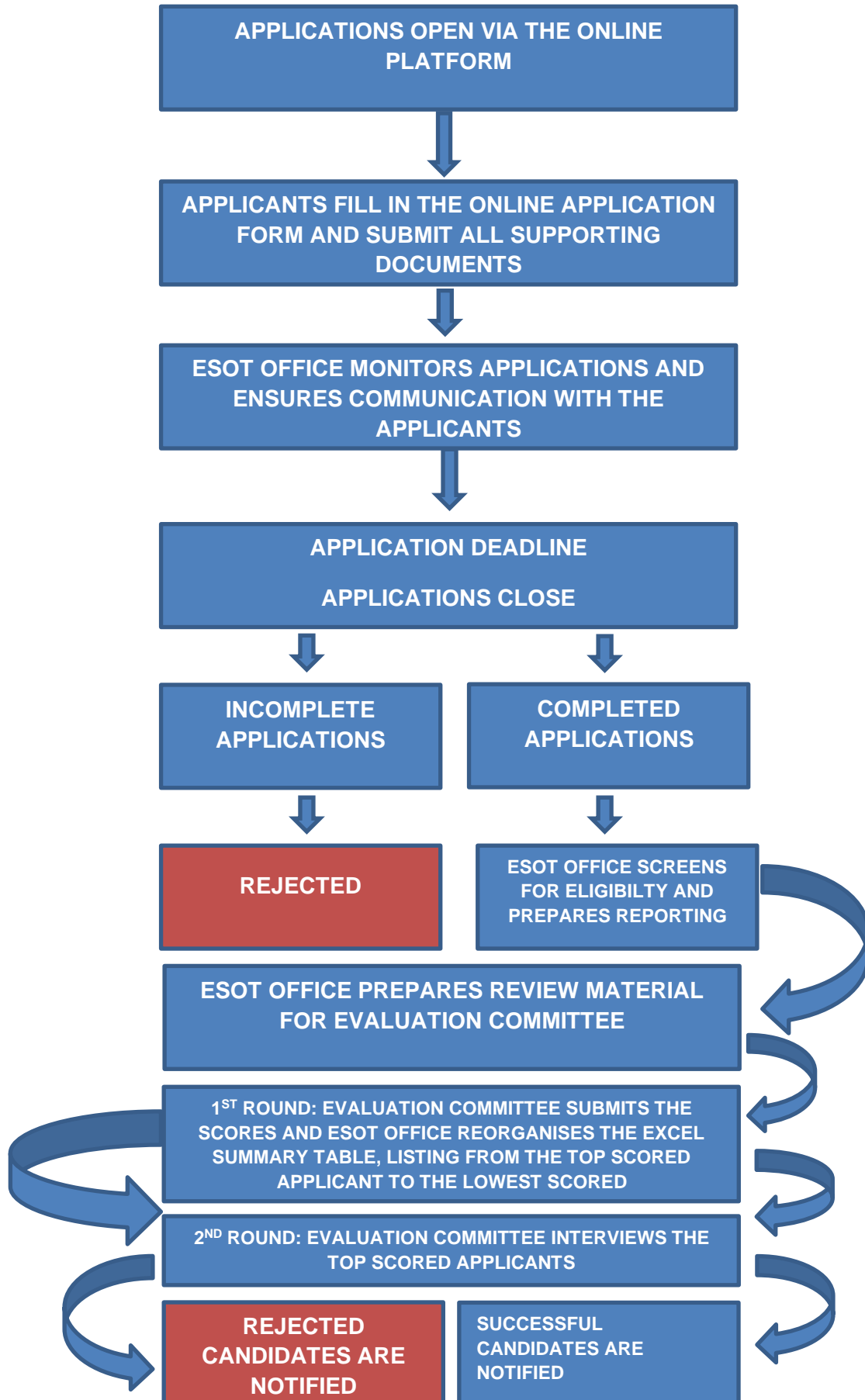
Follow up & acknowledgement

- a. Within 8 weeks of the completion of the fellowship, successful applicants will provide ESOT with a detailed report (template will be provided by ESOT) of their experience and of the relevant outcomes, which will be published in a special section on the ESOT website. Successful applicants are requested to include in the report also the scientific relationships that they have built thanks to the ESOT grant, as well as any scientific studies and publications started or produced during the study period. Successful applicants will be also requested to submit a short video testimonial (1 minute max.) that will be posted on ESOT social channels.
Applicants who do not provide the written report and the short video testimonial will not be allowed to apply for any type of ESOT grants in the future.
- b. Submission of research progress and financial accounting reports for review by ESOT are also required after the fellowship programme completion to justify any failure to meet proposed goals and monitor the fellow's progress. The reports shall be signed by the research supervisor at the Host Centre.
- c. Successful applicants are requested to attend the biannual ESOT Congress where they will present their work and achievements during their fellowship in a special session at the **ESOT Congress**.
- d. Successful applicants will be invited to submit their research output to Transplant International journal.
- e. Their names will feature in a “**Hall of ESOT Transplant Fellows**” on the ESOT website along with their reports and any material related to the time of their Fellowship (achievements, photos, videos etc.).
- f. In the event that the fellowship recipient is unable to complete the research or wishes to discontinue the research before its completion, the fellow will be required to return all unspent funds within 90 days of notification.
- g. Any presentation or publication of the data should mention that the work was supported by the European Society for Organ Transplantation (ESOT).

As a general rule, if one applicant applies for more ESOT grants in the same year, and is successful in all applications, he/she will be awarded with only one grant, based on his/her preference.

See APPENDIX 3 for the application and review process.

APPENDIX 3: APPLICATION AND REVIEW PROCESS – ESOT TRANSPLANT FELLOWSHIPS





Terms of Reference

ESOT Global Grants

ESOT Global Grants

A total of 8 ESOT scholarships will be awarded to international members of ESOT wishing to attend an ESOT course/masterclass or an ESOT scientific meeting (e.g. Congress), or to visit a European Centre to gain specific knowledge and skills important for their career progression.

Target audience

International transplant professionals of all disciplines will be considered.

Amount awarded

5 scholarships of EUR 1.000 each (to attend an ESOT course/event), and 3 scholarships of EUR 5.000 each (to visit a European Centre) paid directly to successful applicants.

Duration of the programme

ESOT Educational Global Grant: time of the course/event the applicant chooses.

ESOT Travel Global Grant: from 2 months to 1 year.

Conditions

- a. Applicants at all career stages are welcome to apply.
- b. Applicants must reside/work **outside** Europe (Europe is defined as all countries that are members of [the Council of Europe](#)).
- c. Applicants must use the grant to visit a **European** Centre or attend an ESOT course/event.
- d. Applicants must be ESOT members in good standing at the time of application (with an active ESOT “International Membership”), and until the last day of the chosen course/event or for the whole study period.
- e. The study period/course should begin within a calendar year of the grant being awarded.

Application materials

ESOT Educational Global Grant:

- a. A complete application form, including the following information:
 1. Course/event the applicant would like to attend
 2. Current place of work
 3. The applicant’s learning objectives in relation to the chosen course/scientific meeting.
- b. A brief CV (max. 2 pages) – longer CVs will not be considered.

ESOT Travel Global Grant:

- a. A complete application form, including the following information:
 1. Project aims
 2. Current place of work
 3. Details of the Host Centre
 4. Applicant’s learning objectives in relation to the project
 5. How the applicant is going to implement/apply the knowledge and skills gained upon return to the Home Department
 6. Length of time the applicant is planning to spend in the Host Centre.



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- b. A brief CV (max. 2 pages) – longer CVs will not be considered.
- c. A letter of support signed by the Head of the applicant's Department in the Home Institution to undertake the scholarship; this letter should address the applicant's achievements and overall professional development as well as the specific educational aims of the study period and the anticipated impact on the Home Institution of the knowledge/ skills gained.
- d. A letter signed by the Department Head of the Host Centre detailing how the centre can support the applicant's learning objectives and professional development.
- e. A budget illustrating how the scholarship funds will be allocated.

Application and review process

Application calendar

Applications will be open for two months from the time of advert and are submitted online on the ESOT platform. All documents must be in English.

Review and evaluation process

Evaluation of the applications will be conducted by an Evaluation Committee which will include **the ESOT Secretary, 4 of the elected ESOT Councillors** (to be appointed in rotation every year by the ESOT Secretary) **and 4 Chairs of ESOT Sections/Committees** (to be appointed in rotation every year by the ESOT Secretary).

Every application will be independently scored by each member of the Evaluation Committee in the following domains:

- a) overall career progression and achievements of the applicant
- b) evidence of a career committed to transplantation
- c) relevance and importance of the study period or the course/event to the career progression of the applicant and the overall progress of the Home Institution
- d) feasibility of the aims listed by the applicant during the study period (applies for TGG only)
- e) relevance of the possible future achievements of the applicant as consequence of the study period (applies for TGG only)
- f) clarity of the budget in relation to the study period (applies for TGG only).

Applicants with the 8 top scores (the 5 top scores in the ESOT Educational Global Grant, and the 3 top scores in the ESOT Travel Global Grant) will be awarded.

Notification

Applicants will be notified of the outcome of their application 4 weeks after the deadline. 2 out of 5 ESOT Educational Global Grants, and 1 out of 3 ESOT Travel Global Grants will be reserved to applicants working and residing in non-European low-income and lower middle-income countries according to [the World Bank classification](#).

Follow up & acknowledgement for Travel Global Grants successful applicants

Within 8 weeks from the completion of the study period, successful applicants will be required to provide ESOT with a short report (template will be provided by ESOT) of their study period, highlighting the relevant outcomes and how the ESOT grant impacted their clinical practice in the



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original department. successful applicants are requested to include in the report also the scientific relationships that they have built thanks to the ESOT grant, as well as any scientific studies and publications started or produced during the study period. Successful applicants will be also requested to submit a short video testimonial (1 minute max.) that will be posted on ESOT social channels.

Applicants who will fail to provide the written report and the short video testimonial will not be allowed to apply for any type of ESOT grants in the future.

Follow up & acknowledgement for Educational Global Grants successful applicants

Successful applicants will be required to complete a course/event evaluation form and provide ESOT with a brief report (template will be provided by ESOT) on their experience and on how the ESOT grant contributed to their clinical practice in the original department. They will be also requested to submit a short video testimonial (1 minute max.) that will be posted on ESOT social channels.

Applicants who will fail to provide the written report and the short video testimonial will not be allowed to apply for any type of ESOT grants in the future.

As a general rule, if one applicant applies for more ESOT grants in the same year, and is successful in all applications, he/she will be awarded with only one grant, based on his/her preference.

See APPENDIX 4 for the application and review process.

APPENDIX 4: APPLICATION AND REVIEW PROCESS – ESOT GLOBAL GRANTS

