

15 May - 18 May 2022 | Berlin, Germany

ABSTRACT SUBMISSION GUIDELINES

Abstract Submission Key	Abstract Submission Opening: 13 October 2021
Dates	Abstract Submission Deadline: 10 January 2022
	Abstract Submission Deadline (EXTENDED): 19 January 2022
	Abstract Notification Regular Deadline: 25 February 2022
Abstract Submission Methods	Abstract submission must be completed online only via abstract submission platform: <u>HERE</u>
	Abstracts sent by e-mail, mail or fax will not be accepted.
Abstract Categories	Abstracts must be submitted under one of the following categories:
	Basic issues in organ regeneration
	Basic transplant immunology
	B-cells and antibodies
	Biomarkers and Big Data
	 Mechanisms of organ reconditioning and ex-vivo perfusion Translational
Types of sessions for	Your abstract, if accepted, will fall under one of the following presentation
accepted abstracts	type:
	Oral Presentation
	e-Poster
Fee	There is no fee for submitting an abstract.
Abstract Title	Title should not exceed 150 characters as well as should not contain abbreviations.
Abstract Body	The following rules apply to abstract body:
	 The abstract body should not exceed 2000 characters (spaces are no counted in)
	Authors may submit maximum one table and one figure per abstract
	 Abstract should be submitted in English only. The use of good English is essential. Authors are responsible for proofreading and submitting an abstract without errors, as they will be reproduced in the form they were submitted.
	 Abbreviations can be used in an abstract body, provided they are defined at first usage.
Abstract Format	Abstracts for ITS Meeting 2022 will be submitted based on MS WORD
	document.
	At the 'UPLOAD' step of your abstract submission process, you will be asked
	to download MS Word template, where you will need to put abstract content,
	save it on your computer and upload it to the system.
	The abstract body should be split into four sections:
	Background: A short introduction indicating the rationale of the study
	Methods: A brief description of pertinent methodological procedures
	 Results: A summary of the results of the research
	Conclusions: A statement of the main conclusions



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Authors	 The first author is responsible for the abstract content and is the contact person for communication purposes and dissemination of information to co-authors
	 First author and co-authors need to provide their: full name and affiliation
	 The first author may nominate a co-author to present an abstract in his/her place
	 Ensure that all authors complete the "Conflict of Interest" statement identifying any financial interest in products or processes involved in their activities
Submission	 Abstract submission platform will remain open until 19 January 2022 and abstracts might be edited until this time, provided they are in 'Draft'.
	 To submit the abstract each submitter needs to click "Finish Submission" to complete the process. Abstracts that are in "Draft" status after submission deadline will not be considered for revision.
	 An abstract should be submitted only once: resubmission is not permitted
	 Each abstract submitter will be required to create an account at the submission platform
	 There are no limitations on the number of abstracts that an individual can submit.
Reviewing	All submitted abstracts will be sent for peer review by a panel of experts in the field of transplantation. Each abstract will be reviewed and scored by at least three independent reviewers. The scores will then be submitted to the members of the Scientific Committee, who will determine which abstracts are accepted and for which format.
	The date and time of each presentation will depend on the session to which the abstract is allocated.
Notification & Registration	Corresponding authors will be notified of acceptance of their abstract by 25 February 2022.
	First author or co-author indicated as presenting author should complete their registration to the ITS Meeting 2022 by 31 March 2022 .
	Only abstracts of presenting authors who have registered for the meeting and have paid their registration fee by indicated date will be scheduled for presentation.