

## TERMS OF REFERENCE

### ESOT NON-FINANCIAL ENDORSEMENT OF EVENTS ORGANISED BY THIRD PARTIES

- 1) ESOT will grant its support by means of non-financial endorsement, to initiatives organised by third parties, in recognition of their overall educational value in the field of transplantation.
  
- 2) If the endorsement is granted, the third party will be allowed to use the ESOT logo in all its promotional materials, by using the sentence “ESOT’s Endorsed Event”. The logo will be provided by the ESOT Office. The third party must send any draft in which the ESOT logo will appear to the ESOT Office for final approval BEFORE this is printed and/or published.
  
- 3) ESOT will also post the information related to the event on the Events section of its website. Third parties are responsible to provide the ESOT Office with the logo (png format) and webpage of the event.
  
- 4) In exchange the third party will advertise ESOT activities by means of brochures, videos, web links and, when possible, an advertising page/banner in the Final Programme, of the endorsed event.
  
- 5) The ESOT Secretary will be in charge of granting the endorsement.
  
- 6) Granting the endorsement will be based on the scientific programme, which must be submitted at the time of application. Topics treated by the event must be related to Transplantation or relevant to Transplant Professionals.
  
- 7) Commercial and/or Industry standalone events cannot apply for endorsement.

## APPLICATION FORM ESOT NON-FINANCIAL ENDORSEMENT OF EVENTS ORGANISED BY THIRD PARTIES

*Full Name of the Event*

---

*Dates and Venue of the Event*

---

*Web-site of the Event*

---

*Twitter account and official hashtag of the Event*

---

### CONTACT PERSON & ORGANISATION INFORMATION

*Name of the Organisation* \_\_\_\_\_

*First name and Last name of the contact person* \_\_\_\_\_

*Full postal address* \_\_\_\_\_

*Post code* \_\_\_\_\_ *Country* \_\_\_\_\_

*Phone* \_\_\_\_\_ *E-mail* \_\_\_\_\_

We hereby apply for the endorsement to the above mentioned event. We have read the "Endorsement Terms of Reference" here indicated and we are in agreement.

*Signature* \_\_\_\_\_

Please, return this form to Laura Contessi - [laura.contessi@esot.org](mailto:laura.contessi@esot.org)